

30th Annual Learning Fair
VENDOR APPLICATION
Thursday and Friday, JULY 11 & 12, 2024
Event Location: Northwest Elementary School
3757 Lansing Ave.
Jackson, MI 49202
www.Learningfair.org

Business Name _____

Contact Name _____

Address _____

City _____ State _____ Zip _____

Business Phone _____ Home Phone _____

Fax _____ E-Mail Address _____

Description of Business

This information will appear printed on the program of events. Please make sure it accurately reflects your business.

Utility Requirements

Please circle

Electric 110 220 Water

One outlet will be furnished. Please bring **extension cords** and **power strips**.

Registration

The hours of the Fair are **12:00-7:00 pm on Thursday and 10:00 am- 5:00 pm on Friday**.
Please check-in at the Registration Table (Follow the signs) in order to pick-up your packet that includes a map and layout of your space.

Time

The hours of the Fair are **12:00-7:00 pm on Thursday and 10:00 am- 5:00 pm on Friday**.
You may set-up your exhibit on Wednesday after 1:00 pm. If you are setting up on Thursday you will need to set-up by 11:30 am.

For office use only
Phone Confirmation _____
In Program _____
On Map _____
Thank You Sent _____

Tables and Chairs

Number of tables needed _____ Number of chairs needed _____

Tent Spaces

Please indicate size needed

10X10

10X20

10X30

Will bring own tent or canopy – Please specify size.

Any special location requests:

Deposit

We request a \$50.00 deposit in order to hold your spot. \$25.00 of this deposit will be returned to you at the time of the fair. Please send your deposit in the form of two checks, for \$25.00 dollars each, in which case one of the checks will simply be returned to you upon your participation in the fair.

Please circle type of deposit enclosed.

Double check

Double money order

Please note any special concerns here.

Please Return Application to:
Angela Klobuchar
4909 W. Michigan Avenue
Jackson, MI 49201
Phone 517-581-0935

Thank you for supporting the Learning Fair!
learningfair.org